ROTA FILE

Date:	
This ROTA FILE is presented for review by the undernoted personnel.	
Where any of the contents relate to your area of responsibility, you must follow-up to ensure you obtain complete information and	
Please read, initial and pass to next person immediately	
Senior Projects Coordination Director	
Senior Project Manager	
Construction Manager	
HSEQ Manager	
At completion, please return to Project Secretary, for filing, the same day.	