

Contractor Logo		Contractor Name Project Name						Form No. : FM-QMP-0016 Rev. No. : A Page No. :			
MATERIAL RECEIVING REPORT								Only one (1) Purchase Order to be entered on this form			
MRR No. : P.O. No. : TYPE : O.S & D No. :		DATE RCV'D : SUPPLIER : PO-REV-NO : O.S & D DATE :		SHIPMENT No. : CARRIER : CERT-NO : PACKING LIST No. :		TRUCK/VESSEL No. : STORE NO. : DELIVERY POINT :					
P.O ITEM	MATERIAL CODE		MATERIAL DESCRIPTION	UNIT	QUANTITY				Q.C STATUS	LOCATION	REMARKS
	Code	Size			SHIPPED	RECEIVED		SHORT/ OVER			
						GOOD	DAMAGE				
DISTRIBUTION : FIELD QUALITY COORDINATOR :		PREPARED & SIGNED BY : Contractor W/H SUPVR/ STOREKEEPER:		REVIEWED/APPROVED BY : Contractor WAREHOUSE SUPERINTENDENT/ SENIOR STOREKEEPER:		Q.C. CHECKED : SIGNATURE :		CONFIRMED BY : Company/Consultant FIELD MATERIAL MANAGER:			
* Q.C. STATUS C : Conformant NV : Not Verified NC : Not Conformant		DATE :		DATE :		DATE :		DATE :			